

# Welcome!

Thank you for allowing us to provide you with your comprehensive dental care.

We are located at:

**3102 Oak Lawn Ave, Suite 204  
Centrum Courtyard Building  
Dallas, Texas 75219**

Our office hours are:

**Monday – Thursday 8:30 – 5:30  
Friday 8:30 – 2:30**

Our office phone number is **(214) 521-5900**, and we will gladly assist you with appointments and other concerns during our normal business hours.

Should you have a dental emergency after hours, you may call our office number and you will be instructed on how to reach Dr. Almasri. For your convenience you may also text/email our office at anytime at **office@dallasdentalsolutions.com**.

Your time is very important to us, and we make every effort to ensure that your visits are as timely as possible. **In fact, Dr. Almasri sees only one patient at a time to allow individual, personalized care and treatment.** Please plan to arrive at appointments on time, and if you must cancel, we require a 24-hour courtesy call so we may offer the vacated spot to another one of our patient family who may need the appointment time.

**YOU** are always our number one priority! Dr. Almasri does not believe in compromising your quality of care based on benefits dictated by your insurance carrier and, therefore, does not participate in any dental plans. Although we are not participating providers with any insurance carriers, we will gladly file your dental insurance on your behalf. Your insurance provider will provide payment based on %out of network+benefits. Many times, the difference in benefits will be negligible. We will forward your claim to your dental benefit carrier for payment if we have verified your coverage prior to your appointment; however, your estimated patient portion is expected at the time of your office visit. If there is a balance due after the primary benefits have been filed; you will be expected to remit your balance due immediately. If you have secondary benefits, we will be happy to provide you with the proper forms for you to file or we will file for you, however, we will expect your secondary insurance benefits to be reimbursed to you.

We realize you have a choice when you choose your dental care provider and we are privileged you have chosen us to serve your dental needs. **If you ever see a way to improve our service, we want to know.** You are our highest priority . **always!**

We are happy to have you join our patient family and look forward to a continued relationship.

**Dr. Riad Almasri & Team  
Terri, Nicki, Maribel and Lisa**